

Exhibit D

COURT APPROVED LEGAL NOTICE

**Lansing Community College (“LCC”)
Data Breach Litigation**

*In Re Lansing Community College Data Breach
Litigation, Case No. 1:23-cv-00738 (W.D. Mich.)*

**As a Result of the LANSING
COMMUNITY COLLEGE DATA
BREACH, You are Eligible for a
CASH PAYMENT.**

This is not a solicitation from a lawyer.

This is NOT a Claim Form.

**For more information about the
Settlement and how to file
a Claim Form visit or call:**

www.xxxxxxxxx.com

1-XXX-XXX-XXXX

In re Lansing Community College
Data Breach Litigation
c/o Kroll Settlement Administration
PO Box 225391
New York, NY 10150-5391

Forwarding Service Requested



Postal Service: Please do not mark barcode

Claim No.:

[CLAIMANT INFO]

A proposed Settlement of a class action lawsuit arising out of a data security incident has been reached with Lansing Community College (“LCC”). Between December 25, 2022, and March 15, 2023, an unauthorized actor was able to access files stored on LCC’s computer systems. As a result, Personal Information of individuals may have been accessed (the “Data Security Incident”). Impacted Personal Information may have included names and Social Security numbers relating to LCC employees, students, potential students, vendors, and others. Plaintiffs claim that LCC was negligent and otherwise violated the law in allowing the Data Security Incident to occur. LCC denies any wrongdoing. Plaintiffs and LCC have reached an agreement to settle these claims.

Who Is Included? The Court decided that Class Members include all natural persons whose Personal Information was compromised in the Data Security Incident.

What Does the Settlement Provide? The Settlement establishes a \$1,450,000.00 Settlement Fund which will be used to pay for costs of Notice and administration, Service Awards to the Class Representatives, Attorneys’ Fee Award and Costs, and the Settlement relief to Class Members. Also, LCC has agreed to undertake certain remedial measures and enhanced data security measures. Class Members may only elect **ONE** of the Settlement benefits described below:

- **Documented Loss Payments** – reimbursement for Actual Out-of-Pocket Losses and Attested Time, i.e., time and money spent or lost, that is more likely than not related to the LCC Data Security Incident (up to \$2,000.00 per individual), not otherwise reimbursable by insurance; **OR**
- **Alternative Cash Payments** – a pro rata cash payment, the amount of which will depend on the number of Class Members who participate in the Settlement and the type of Settlement relief selected by Class Members

How to Get Benefits: You must complete and file a Claim Form and Release online or by mail postmarked by **xxxx XX, 2024**, including required documentation. You can file your claim online at **www.xxxxxxxxx.com**. You may also get a paper Claim Form at the above settlement website, or by calling the toll-free number below, and submit by U.S. mail.

Your Other Options. If you do not want to be legally bound by the Settlement, you must exclude yourself by **xxxx XX, 2024**. If you do not exclude yourself, you will release any claims you may have against LCC or Released Parties (as defined in the Settlement Agreement) related to the LCC Data Security Incident, as more fully described in the Settlement Agreement, available at the settlement website. If you do not exclude yourself, you may object to the Settlement by **xxxx XX, 2024**. Please review the Long Form Notice on the Settlement Website for further details.

The Final Approval Hearing. The Court has scheduled a Final Approval Hearing in this case (*In re Lansing Community College Data Breach Litigation*, Case No. 1:23-cv-00738 (W.D. Mich.)) for **xxxx XX, 2024 at xx:xx am/pm at the Kalamazoo Federal Courthouse**, to consider: whether to approve the Settlement, Service Awards, attorneys’ fees and expenses, as well as any objections. You or your attorney may attend and ask to appear at the hearing, but you are not required to do so. The hearing may be held remotely, so please check the settlement website for those details.

More Information. Complete information about your rights and options, as well as the Claim Form and Release, the Long Form Notice, and Settlement Agreement are available at **www.xxxxxxxxx.com**, or by calling toll free **1-XXX-XXX-XXXX**.